

2020 DOWNTOWN PASCO DEVELOPMENT APPLICATION FOR PERMIT TO SELL

<u>For Office Use Only</u>			
Received	_____		
Amount	_____		
Payment:	CK# _____	CA _____	MO _____
Invoice#	_____		
Approved	_____		

VENDOR INFORMATION

Business Name _____

Owner Name _____ UBI# _____

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Home Phone # _____ Cell Phone # _____

_____ **Check if you have liability insurance**

Provide a brief description of your business. This is the information that would be used in a brochure, on social media or in a news article. If you need more space, please feel free to attach a sheet. Provide enough information to give a “snapshot” of your business:

_____ Initial to authorize release of the above information

VENDOR CATEGORY

Indicate the category that your products will be sold under.

- _____ Farmer
- _____ Food Vendor
- _____ Craft Vendor
- _____ Retail Vendor
- _____ Non-Profit
- _____ Other

List the products that will be sold:	

SALES REPORTING

Sales will be reported at each event before vendor leaves location by either email or hard copy using the DPDA template.

POWER REQUIREMENTS

The DPDA assumes that each vendor will provide their own electrical and power sources unless indicated below. DPDA may provide some electrical and water service, if available, on an as needed basis only with advance notice of three (3) days.

Electrical	Provide own		Yes	No
	Do you need electrical service?	Yes	No	
	Do you need 40, 50 or 60 amp?	Yes	No	(yes or no and indicate amps)
	Do you need 120 or 240 volt?	Yes	No	(yes or no and indicate volts)

Water	Provide own		Yes	No
	Do you need a water source?	Yes	No	

Please indicate whether you have a propane source on your vehicle Yes No

All vendors are responsible for providing their own holding tank for waste water.

MARKETING

All vendors are encouraged to market their participation through their social media channels. Indicate your current marketing channels so that we may "follow" and cross-promote.

Website _____

Twitter # _____

Facebook @ _____

Instagram @ _____

SnapChat _____



LOYALTY PROGRAM

Do you have a loyalty program? If so, please briefly describe (ex. punch card program, Facebook check-in).

I have read and understand the rules and regulations applicable to being a vendor with the Pasco Farmers Market. I agree to the terms listed in the rules and regulations. I understand applications are accepted at the discretion of the Downtown Pasco Development Authority and subject to space availability. I understand that incomplete applications will not be accepted.

Printed Name / **Signature** / **Date**

**Mail Application & Payment to: Downtown Pasco Development Authority (DPDA)
PO Box 688, Pasco, WA 99301 or bring into our offices at 110 S. Fourth, Pasco, WA**

ADDENDUMS

- _____ Food Truck Friday
- _____ Contract for Indemnity Food Truck Friday

- _____ Cinco de Mayo
- _____ Cinco de Mayo PARADE
- _____ Contract for Indemnity Cinco de Mayo

- _____ Pasco Farmers Market
- _____ Kids' Day at the Market
- _____ End of Market Season | Harvest Party
- _____ Contract for Indemnity Pasco Farmers Market

- _____ Fiery Foods | Food Truck Face-off
- _____ Contract for Indemnity Fiery Foods



downtown pasco
DEVELOPMENT AUTHORITY